

## BY-LAWS

### Article I MEMBERSHIP

Applications for membership shall be submitted to the Board for approval. If accepted for membership, their names and addresses shall be published in the Newsletter unless a member makes a written request that his address not be published.

The names of Junior members (under the age of 17 years) shall be identified as such with a (J) when first published.

### Article II DUES

The Board shall recommend the rate of annual dues. This recommendation must be approved by a 2/3 vote of the membership at the annual meeting, a quorum being present.

Dues shall be payable on the first day of the fiscal year. New members joining during the second half of the fiscal year shall pay half the annual dues for that year.

A member shall be dropped from the membership rolls after non-payment of dues within the first six months of the fiscal year and non-reply to the Treasurer's reminder of his arrearage.

*back-  
issues*

### Article III DISMISSALS

Any member found by the Board, after due hearing to which he has been invited to attend, to be unsuitable for continued membership for adequate reason, may be dismissed from the Society. The dismissed member shall be so informed in writing by the Secretary of the Society.

### Article IV OFFICERS

1. The President is the Executive Officer of this Society and shall carry out all orders and resolves of the Board and the Membership. He shall preside at all meetings of the Membership and of the Board, and shall otherwise perform such duties as are customary for presiding officers.

2. The Vice-President/Secretary, in the absence of the President, shall perform the duties of the President. He shall keep a record of the proceedings of all meetings of the membership and of the Board; keep a list of the members; issue notices of all meetings; notify officers and members of committees of their election or appointment; and certify all official records. He shall attend to Society correspondence and perform other duties customary to the office. He shall serve as parliamentarian of the Society.

3. The Treasurer shall have charge of all funds and collect all dues. [He shall pay all expenses of the Society with the consent and approval of the membership.] He shall keep the funds of the Society in a bank account in the Society's name. He shall sign all checks of the Society and is empowered to withdraw and disburse such funds on his own signature. The Treasurer shall maintain an up-to-date roster of members and their dues status. He shall make an annual written report of income and expenditures of the Society, and present it at the annual business meeting. This financial statement shall be published in the Journal or Newsletter.

4. The officers shall serve for 2 years or until their successors are duly elected and qualified. No member shall hold more than one office at a time and no member shall be eligible to serve more than two consecutive terms in the same office.

#### Article V ELECTION OF OFFICERS

The Nominating Committee shall present its recommended slate of Officers at the annual business meeting. The President will accept further nominations, if any, from the floor. The members will then vote by secret ballot for officers, a quorum being present. The candidate for each office receiving the greatest number of votes shall be declared elected.

If a quorum is not present at the annual meeting, then voting shall be by mail ballot sent to the entire membership.

In either case the ballots shall be received by the Tellers Committee, who will tabulate the results and report them to the membership.

Article VI VACANCIES

In the event the office of President becomes vacant, the Vice-President/Secretary will become Acting President for the remainder of the term. In the event any other office becomes vacant before expiration of a term, the Board shall elect a member to serve for the unexpired portion.

Article VII EXECUTIVE BOARD

The Board shall consist of the President, Vice-President/Secretary, and Treasurer. The Board will be convened upon the call of the President, when deemed necessary.

The general management and control of the affairs, funds, and property of the Society shall be vested in the Board. The Board shall exercise all powers and duties of the Society not otherwise assigned, save when the membership is assembled in general meetings.

Article VIII COMMITTEES

The Society shall have the following Constitutional Committees: Auditing, Nominating, and Tellers.

1. Auditing Committee: An Auditing Committee of one member shall be appointed by the President to audit the Treasurer's accounts at the end of the fiscal year and to report at the Annual Meeting.

2. Nominating Committee: The Nominating Committee shall consist of the most recent Past-President and two members appointed by the President. The immediate Past-President shall serve as Chairperson. The term of office of said Committee shall be for one year. The Nominating Committee shall present its recommended slate of Officers at the Annual Business Meeting.

3. Tellers Committee: A Tellers Committee of two members shall be appointed by the President. This Committee shall be responsible, subject to Board approval, for the establishment and monitoring of equitable secret ballot voting procedures for the election of Officers and for the adoption of amendments to the Constitution and By-laws.

There shall be such additional Committees as the President or the Board may designate. Unless such power is specifically granted by the Board, no Committee shall speak in the name of, or encumber funds of, this Society.

Committee members and Chairpersons, and the Editors of the Journal and Newsletter, shall be appointed by the President.

#### Article IX MEETINGS

There shall be an annual meeting of the membership as a whole, which shall be called by the President and held at about the end of the fiscal year. Written notice of such meeting shall be given to all members at least thirty days prior to the date of such meeting.

Special meetings of the membership may be called by the Board at any time for good reason, provided notice shall have been given to the membership at least ten days prior to such meeting.

#### Article X AMENDMENTS

The Constitution and By-laws may be amended at any regular or special meeting of the Society by a 2/3s affirmative vote of the members voting, a quorum being present; provided notice of the proposed amendment shall have been given to all members at least thirty days prior to such meeting. If a quorum is not present at such meeting, the proposed amendment may be submitted to the entire membership for voting by mail ballot.

#### Article XI QUORUM

In order to transact business at a General Membership meeting, there must be at least 25% of the membership present.

#### Article XII FISCAL YEAR

The fiscal year shall commence on the first day of August.

#### Article XIII RULES OF ORDER

Parliamentary usage, as set forth in Robert's Rules of



Order, as periodically revised, shall govern all proceedings of this Society, provided they are not inconsistent with the Constitution and By-laws of this Society.

- 1) ~~Charter membership (15-10 members)~~
- 2) ~~Life membership (payable in advance.)~~
- 3) ~~All expenses require approval by the membership?~~
- 4) ~~Dues - increase to \$7.50/yr. - folders reg. & back issues wanted for the year.~~
- 5) ~~Auction Committee~~
  - establish rules
  - held at least once a year. either at annual meeting or by mail or both.
- 6) ~~New Position (elected position)~~
  - Soc. Historian & Librarian
  - circulating library
  - maintain Soc. scrap book
- 7) ~~Require 2 signatures for expenditures of over \$100.~~
- 8) ~~V/P - Sec or V/P - Treasurer which is it?~~